

REGULAR MEETING MINUTES

January 06, 2015

The Board of Directors for the Roza Irrigation District met and convened in regular session at its office in Sunnyside, Washington on Tuesday, January 06, 2015. Present were President Ric Valicoff, Vice-President Jim Willard, Director Dave Minick and Director Will Jones, District Manager Scott Revell, Assistant Manager-Field Operations Tim Collett, Engineering Manager Wayne Sonnichsen, Assistant Assessment Clerk Kristel Espinoza and Ron Grow. Absent was Ron Van Gundy.

The President called the meeting to order at 9:07 A.M. and requested the Board consider the meeting minutes of December 09, 2014. It was moved by Mr. Willard, seconded by Mr. Minick and unanimously passed, to approve the consent agenda as presented.

Dave Minick and Will Jones executed the Roza Irrigation District Oath of Office for their respective divisions.

District Manager Revell explained that, in accordance with Article 5 of the District By-laws the Board must be reorganized annually.

Upon a motion by Mr. Willard, seconded by Mr. Jones, Mr. Valicoff was unanimously elected President.

Upon a motion by Mr. Minick, seconded by Mr. Jones, Mr. Willard was unanimously elected Vice-President.

District Manager Revell explained that the Directors per meeting compensation rate did not change in 2014. RCW 87.03.460 statute includes mandatory language setting the rate at \$90.00 per day or a portion thereof. Following discussion, Mr. Willard moved, seconded by Mr. Minick and unanimously approved to authorize the District Manager to compensate the Director's at \$90.00 per day or portion thereof with an annual cap at \$8,640 per RCW 87.03.460.

District Manager Revell noted that the by-laws are required by statute, RCW 87.03.115, to be readopted each year. Following discussion, Mr. Willard moved, seconded by Mr. Jones and unanimously re-adopted the Board by-laws with no changes.

Engineering Manager Wayne Sonnichsen proposed to the Board an engineering department purchase request, some items include GPS surveying equipment, plotter/scanner and pipe camera. Purchase of these items will allow staff to work more productively. Following discussion, Mr. Minick moved, seconded by Mr. Willard and unanimously approved use of undesignated reserve funds up to \$97,000 for purchase of proposed technological equipment and software.

The Board and management discussed the water turn on date. Following discussion, Mr. Jones made a motion, seconded by Mr. Willard and unanimously passed, that the District begin diversions on Monday, March 16, 2015.

Chet Terrel joined the meeting.

Assistant Manager-Field Operations Tim Collett presented to the Board the Districts need to replace the vehicle hoist in the shop due to a hydraulic fluid leak. Following discussion Mr. Jones made a motion, seconded by Mr. Minick and unanimously approved authorization of not more than \$40,000.00 to purchase a vehicle hoist from undesignated reserves.

Chet Terrel left the meeting.

The President declared the Board to be in executive session for an estimated thirty minutes beginning at 9:40 A.M. pursuant to:

RCW 42.30.110(1)(i)(iii). To evaluate the performance of a public employee.

The President returned the Board to regular session at 10:24 A.M.

District Manager Revell reported a letter of interest submitted from Ron Grow for the Division 3 vacancy on the Board of Directors. The appointment will be made by the Yakima County Commissioners. Following discussion, Mr. Jones moved, seconded by Mr. Willard and

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unanimously passed, to recommend that Ron Grow be appointed to fill the vacant Division 3 position on the Board of Directors.

District Manager Revell reported on the non bargaining unit wage rates, discussion followed. Mr. Willard made a motion, seconded by Mr. Jones and unanimously authorized a 2.1% wage increase for the District's non-bargaining unit employees, to be effective January 6, 2015:

Assistant Manager-Field Operations	\$39.12
Engineering Manager	same rate as 2014
Maintenance Foreman	\$36.55
Water Master	\$36.55
Pump/Equipment Supervisor	\$34.36
Engineer	\$34.14
Assistant Water Master	\$32.54
Assessment Clerk/Asst. Secretary	\$25.68
Bookkeeper/Asst. Treasurer	\$26.43
H/S Co-ordinator	\$25.37
Engineer Tech. I	\$25.01
Engineer Tech. II	\$23.48
Assistant Assessment Clerk	\$20.65
Policy Director (Part-time)	\$79.82

District Manager Revell explained that, in accordance with Article 5 of the District By-laws the Board is required to appoint a Secretary/Treasurer each year. Upon a motion by Mr. Minick, seconded by Mr. Willard and unanimously passed that Scott Revell be appointed Secretary/Treasurer and be hired as District Manager for 2015. It was noted by Mr. Minick that this motion included changing Mr. Revell's salary to \$140,000 annually.

Scott Revell executed the Roza Irrigation District Oath of Office.

District Manager Revell presented, and the Board reviewed, the District Manager's monthly report.

Engineering Manager Wayne Sonnichsen presented, and the Board reviewed the Engineering Manager's monthly report.

Assistant Manager-Field Operations Tim Collett presented, and the Board reviewed, the monthly maintenance report.

The Status of Investments Report for December 31, 2014 was presented.

The Treasurer's Report for December 31, 2014 was presented with fund balances at month end as follows:

Expense	\$ 9,831,009.97
Construction	\$ 409,770.89
Farm Loan 1%	\$ 232,347.79
Reserve	\$ 288,000.00
Memo	\$ 0.00

The statement of Income and Expense for the eleven periods ending November 30, 2014 was presented.


Mr. Minick made a motion, seconded by Mr. Willard and passed, that claims #28896-28921, 54365-54381, 54456-54508 and 54523-54585 in the amount of \$1,658,707.16 be approved for payment.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon recess to Bon Vino's Bistro and Bakery for lunch at 11:30 A.M. on Tuesday, January 06, 2015.

ATTEST:



 SECRETARY



 PRESIDENT