

REGULAR MEETING MINUTES

May 10, 2016

The Board of Directors for the Roza Irrigation District met and convened in regular session in the Board room at its office in Sunnyside, Washington on Tuesday, May 10, 2016. Present were President Ric Valicoff, Vice President Jim Willard, Director Dave Minick, Director Will Jones, Director Jason Sheehan and District Manager Scott Revell, Engineering Manager Wayne Sonnichsen, Assessment Clerk/Assistant Secretary Kristel Espinoza, Policy Director Ron Van Gundy and District Attorney Tom Cowan, Watermaster Clay Bohlke and Engineer Rhoda Benson.

The President called the meeting to order at 9:08 A.M. and requested the Board consider the meeting minutes of April 5, 2016. It was moved by Mr. Willard, seconded by Mr. Jones and unanimously passed, to approve the consent agenda as presented.

Jason Sheehan executed the Roza Irrigation District Oath of Office for his respective division.

District Manager Scott Revell presented Rhoda Benson with a Resolution of Appreciation, Resolution No. 2-2016.

District Manager Revell asked to add 2016 water supply to the agenda and reported that Reclamation had issued a water forecast of 85% water supply for proratable irrigation districts. Mr. Revell noted the forecast was premised on 100% average precipitation from April 1 to September 31 and stated that the next water supply forecast will be issued on June 3.

Watermaster Clay Bohlke requested authorization to use funds for purchase of a weed rake and water shovel. He explained the District lateral canals each season have large amounts of wet, matted and unburnable leaves and are removed by maintenance crew personal with weed hooks and pitch forks. A weed rake attachment for the backhoe is expected to expedite this work significantly. Staff is also requesting approval to purchase water shovel attachment for the jet truck to expedite cleaning silt and rocks out the undershot drains. Following discussion, Mr. Willard moved, seconded by Mr. Sheehan and unanimously authorized \$6,900 from undesignated reserves for the purchase of a weed rake and water shovel.

Assessment Clerk Kristel Espinoza requested authorization to use funds for purchase of a copy machine. Following discussion, Mr. Sheehan moved, seconded by Mr. Jones and unanimously approved use of undesignated reserve funds up to \$12,943 including tax for purchase of high speed photocopier.

Engineering Manager Wayne Sonnichsen presented the Board with a request to advertise for bids for the third and final phase of the Wasteway 5 Re-regulation reservoir construction. Following discussion, Mr. Willard moved, seconded by Mr. Jones and unanimously authorized advertisement for bids for the third phase of construction of the Wasteway 5 Re-regulation reservoir.

Angela Pratt (Petersen CPA's and Advisors) joined the meeting.

Angela Pratt (Petersen CPA's and Advisors) - Understanding Financials and Fiduciary Responsibilities of Board Members Training-. Angela noted various Board duties include but not limited to reviewing and updating by-laws, adopting yearly budget and reviewing monthly meeting minutes. Angela also presented the Board with key points on reading, comparing and understanding monthly financial statements, statement of income and expense reports and comparing budget to actual.

Angela Pratt left the meeting.

Engineering Manager Wayne Sonnichsen presented the Board with an informational overview of the capital improvement planning. He noted the districts infrastructure has aged considerably over the past 60 plus years. Staff has been assessing the Districts infrastructure to determine the degree of maintenance that will be required on undone maintenance work throughout the district such as work on the main canal, road maintenance, facility yards, and pumping plants, prioritizing and funding the various projects. No action was taken.

The President declared the Board to be in executive session for an estimated twenty minutes beginning at 12:05 P.M. pursuant to:

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- a. Executive session pursuant to RCW 42.30.110(1)(i). Pending litigation- State v. Acquavella and Landa v. Roza Irrigation District and Yakima County v. Berryman Etal.
- b. Executive session pursuant to RCW 42.30.110(1)(i). To discuss with legal counsel potential litigation.
- c. Executive session pursuant to RCW 42.30.110(2)(a)(iii). To evaluate legal risk of a proposed action.
- d. Executive session pursuant to RCW 42.30.110(1)(b). Selection of a site or the acquisition of real estate.

District Manager Scott Revell returned at 12:25 P.M. and noted the Board would be in executive session for an additional five minutes.

The President returned the Board to regular session at 12:35 A.M.

District Manager Revell presented, and the Board reviewed the District Manager’s monthly report.

Engineering Manager Wayne Sonnichsen presented, and the Board reviewed the Engineering Manager’s monthly report.

The Status of Investments Report for April 30, 2016 was presented.

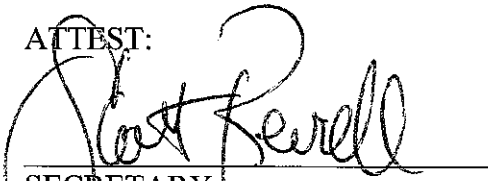
The Treasurer’s Report for April 30, 2016 was presented with fund balances at month end as follows:

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|--------------|------------------|
| Expense | \$ 15,865,717.29 |
| Construction | \$ 435,680.47 |
| Farm Loan 1% | \$ 0.00 |
| Reserve | \$ 288,000.00 |
| Memo | \$ 50,387.12 |

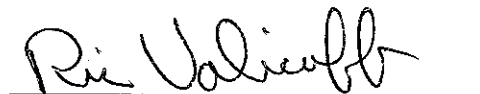
Mr. Willard made a motion, seconded by Mr. Jones and passed, that claims # 26166-29168, 29170-29173, 56915-56917, 56932-56966, 57033-57036, 57038-57064, 57037, 56967-57032 and 57073-57138 in the amount of \$1,293,420.89 be approved for payment.

No further business appearing and upon motion duly made, seconded and unanimously passed, the Board did there upon adjourn to Bon Vinos Bistro & Bakery for lunch at 12:50 P.M. on Tuesday May 10, 2016.

ATTEST:



 SECRETARY



 PRESIDENT